



Lynchburg Expressway Appearance Fund (LEAF) Special Revenue Fund. The Lynchburg Expressway Appearance Fund (LEAF) accounts for any pledges and donations from citizens and businesses for the beautification of major transportation corridors throughout the City by the planting of trees, shrubs, and flowerbeds.

	Actual FY 2005	Adopted FY 2006	Department Requested FY 2007	Manager's Proposed FY 2007	Adopted FY 2007
FUND SUMMARY					
BEGINNING FUNDS	\$5,646	\$3,268	\$41,160	\$41,160	\$41,160
REVENUES					
Revenue from pledges and donations	71,577	0	0	0	0
TOTAL REVENUES	\$71,577	\$0	\$0	\$0	\$0
EXPENDITURES					
Contractual Services					
Grounds Maintenance Services	36,063	0	0	0	0
TOTAL EXPENDITURES	\$36,063	\$0	\$0	\$0	\$0
ENDING FUNDS	\$41,160	\$3,268	\$41,160	\$41,160	\$41,160

Lynchburg Expressway Appearance Fund (LEAF) Special Revenue Fund Budget Description

No funds are requested for FY 2007.



Museum System Special Revenue Fund. This fund was established to receive funds from admission and other museum fees, gift sales, grants and charitable contributions. These funds are appropriated annually as needed for the Museum System's education, exhibit and artifact preservation programs and for various special projects as recommended by the Museum Advisory Board.

	Actual FY 2005	Adopted FY 2006	Department Requested FY 2007	Manager's Proposed FY 2007	Adopted FY 2007
FUND SUMMARY					
BEGINNING FUNDS	\$10,908	\$7,491	\$23,054	\$23,054	\$23,054
REVENUES					
Charges for Services (Admissions)	\$9,914	\$19,000	\$17,500	\$17,500	\$17,500
Miscellaneous Revenue	371	300	300	300	300
TOTAL REVENUES	\$10,285	\$19,300	\$17,800	\$17,800	\$17,800
EXPENDITURES					
<i>Salaries</i>	1,465	6,175	0	0	0
<i>Employee Benefits</i>	112	473	0	0	0
<i>Contractual Services</i>					
Advertising and Public Relations Services	2,300	3,120	3,120	3,120	3,120
<i>Other Services</i>					
Supplies	249	100	225	225	225
Training & Meetings	1,000	1,500	1,500	1,500	1,500
Recreation & Activity	995	1,000	2,000	2,000	2,000
Awards & Recognition	0	2,000	750	750	750
Volunteer Recognition	0	25	25	25	25
Building M&R Materials	25	150	150	150	150
Audiovisual Supplies	0	100	225	225	225
General Fund Transfer	0	0	6,648	6,648	6,648
TOTAL EXPENDITURES	\$6,146	\$14,643	\$14,643	\$14,643	\$14,643
ENDING FUNDS	\$15,047	\$12,148	\$26,211	\$26,211	\$26,211

Museum System Special Revenue Fund Budget Description

The Department Requested FY 2007 Museum Fund budget of \$14,643 represents a 29.7% increase of \$3,350 as compared to the Adopted FY 2006 budget of \$11,293.

Significant change introduced in the Department Requested FY 2007 budget:

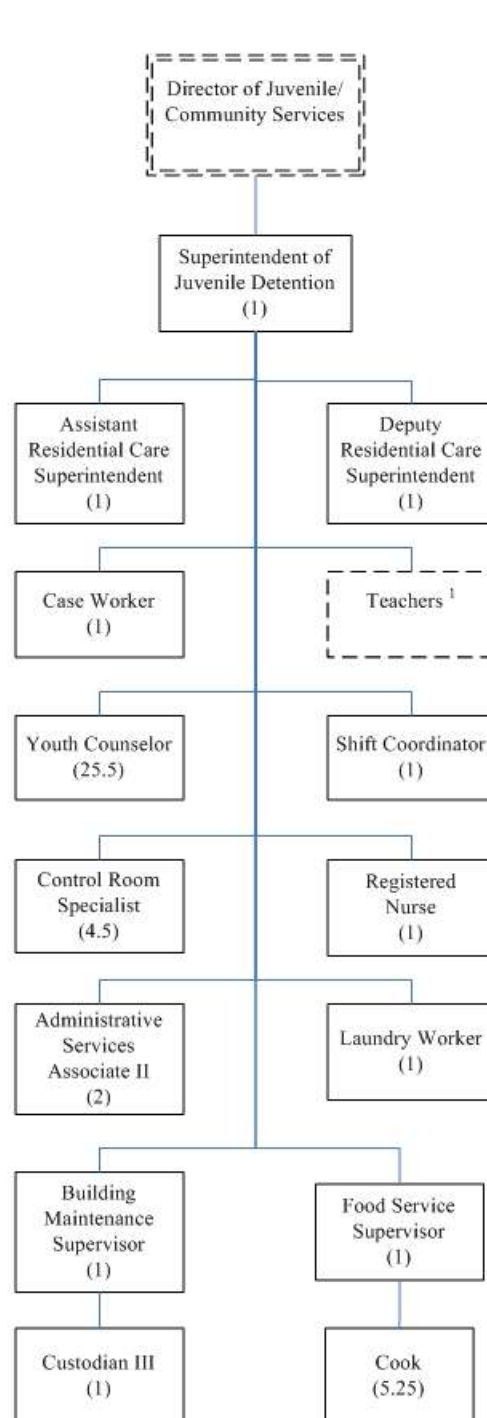
- Increased revenues due to the opening of the Old Courthouse Museum.

All items requested are proposed by the City Manager for funding.

The Proposed FY 2007 Museum Fund budget was adopted by City Council without changes.



REGIONAL JUVENILE DETENTION CENTER



POSITION SUMMARY

47.25 City Funded Positions

2.50 Wage Positions

49.75 Total Funded Positions

1. Administered by the Lynchburg City Schools



Regional Juvenile Detention Center Fund. The Center provides a secure facility to house and care for juvenile offenders in the cities of Lynchburg and Bedford as well as the counties of Amherst, Appomattox, Bedford, Campbell, Charlotte and Nelson under the purview of the law who are awaiting disposition of their charges by the Juvenile and Domestic Relations Court or transportation to a state facility. Administration of the Juvenile Detention Center is governed by the Lynchburg Regional Detention Home Advisory Board.

	Actual FY 2005	Adopted FY 2006	Department Requested FY 2007	Manager's Proposed FY 2007	Adopted FY 2007
FUND SUMMARY					
PERSONNEL (FTE)	50.75	50.75	50.75	49.75	49.75
BEGINNING FUNDS	41,348	0	0	0	0
Funding for FY05 encumbrances	3,504	0	0	0	0
TOTAL BEGINNING FUNDS (UNDESIGNATED)	\$37,844	\$0	\$0	\$0	\$0
REVENUES					
Charges for Services	\$1,474,450	\$1,574,558	\$1,768,398	\$1,704,148	\$1,704,148
Intergovernmental	1,263,052	1,178,784	1,197,090	1,197,090	1,197,090
Miscellaneous	75,942	0	0	0	0
Proceeds from Bonds	1,223,613	0	0	0	0
TOTAL REVENUES	\$4,037,057	\$2,753,342	\$2,965,488	\$2,901,238	\$2,901,238
EXPENDITURES					
Salaries	\$1,822,768	\$1,909,603	\$1,979,212	\$1,918,525	\$1,918,525
Supplies	159,036	169,865	187,800	187,800	187,800
Equipment Operation & Maintenance	26,378	18,000	31,900	31,900	31,900
Internal Services	3,290	4,634	5,780	5,780	5,780
Rentals & Leases	2,096	2,692	2,500	2,500	2,500
Utilities	57,779	61,300	66,300	66,300	66,300
Contractual Services	17,017	20,030	19,960	19,960	19,960
Training & Meetings	2,990	3,000	3,100	3,100	3,100
Indirect Costs	213,919	197,302	207,048	202,647	202,647
Debt	257,106	250,792	367,507	367,507	367,507
Contingency	0	10,000	10,000	10,000	10,000
Heavy Equipment	0	25,000	25,000	25,000	25,000
Nondepartmental Payments	21,688	25,377	24,803	25,641	25,641
Self Insurance	14,578	14,578	14,578	14,578	14,578
Transfer to General Fund - Workers Comp	58,050	20,000	20,000	20,000	20,000
Retirement and Reissue of Bonds	1,219,099	0	0	0	0
TOTAL EXPENDITURES	\$3,875,794	\$2,732,173	\$2,965,488	\$2,901,238	\$2,901,238
ENDING FUNDS (DESIGNATED)	\$75,000	\$0	\$0	\$0	\$0
ENDING FUNDS (UNDESIGNATED)	\$124,107	\$21,169	\$0	\$0	\$0
ENDING FUNDS TOTAL	\$199,107	\$21,169	\$0	\$0	\$0

**Regional Juvenile Detention Center Fund Budget Description**

The Department Requested FY 2007 Juvenile Services Lynchburg Regional Juvenile Detention Center budget of \$2,965,488 represents a 7.87% increase of \$33,315 as compared to the Adopted FY 2006 budget of \$2,732,173.

Significant change introduced in the Department Requested FY 2007 budget:

- \$69,609 increase in Salaries and Employee Benefits reflecting FY 2006 compensation adjustments, increased health insurance premiums, the end of the life insurance premium holiday and reclassification of 26.5 Youth Counselors.
- \$20,085 increase in Food and Dietary reflecting increased costs of food and delivery as well as the depletion of the carried forward USDA funding of \$29,000.
- \$116,715 increase in Debt Service reflecting debt refinancing by the City.

Major items requested not proposed by the City Manager for funding include:

- \$100,000 decrease in the Transfer from the General Fund and related expenses due to historical data.
- \$20,000 decrease in the Transfer from the General Fund and related expenses for the elimination of a Youth Counselor position.

The Proposed FY 2007 Juvenile Services Lynchburg Regional Juvenile Detention Center budget was adopted by City Council without changes.

Regional Juvenile Detention Center Fund Performance Measures**Goal 1:**

To provide cost effective juvenile detention services.

Objective:

Implement cost containment financial strategies.

Performance Measure:	Projected FY 2005	Actual FY 2005	Target FY 2006	Projected FY 2007
Cost per day will not exceed the State average for secure juvenile detention services.	100%	100%	97%	97%

Goal 2:

To provide quality services as well as a safe and secure environment as promulgated by the Virginia Department of Juvenile Justice and Interdepartmental Core Licensure.

Objective:

Maintain certification through the Virginia Department of Juvenile Justice and Interdepartmental Core Licensure.

Performance Measure:	Projected FY 2005	Actual FY 2005	Target FY 2006	Projected FY 2007
To achieve a minimum of 95% State certification compliance rate.	95%	99%	95%	98%

Goal 3:

To provide mental health screenings on all intakes.

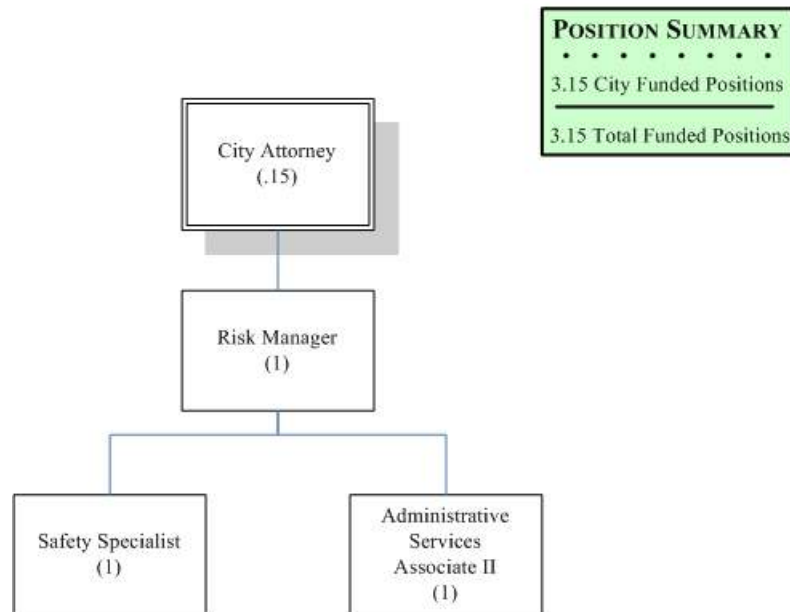
Objective:

Administer mental health screening during admission or within 24 hours of admission.

Performance Measure:	Projected FY 2005	Actual FY 2005	Target FY 2006	Projected FY 2007
Provide mental health screenings to juvenile detainees	100%	100%	98%	98%



RISK MANAGEMENT OFFICE





Risk Management Fund. The Risk Management Program was established by City Council effective January 1, 1986, as an alternative to the routine procurement of general liability and automobile liability insurance policies from commercial insurance companies. The program is funded through annual contributions from the General Fund, Utility Funds, Airport Fund, Regional Juvenile Detention Fund and Self-Insurance Fund interest income. The claims placed in this fund are expended in lieu of insurance to settle liability claims filed against the City.

	Actual FY 2005	Adopted FY 2006	Department Requested FY 2007	Manager's Proposed FY 2007	Adopted FY 2007
FUND SUMMARY					
PERSONNEL (FTE)	3.15	3.15	3.15	3.15	3.15
BEGINNING FUNDS	\$1,868,435	\$1,978,445	\$2,108,910	\$2,108,910	\$2,108,910
REVENUES					
General Fund	\$559,101	\$568,752	\$647,800	\$609,760	\$609,760
Water Fund	116,873	125,705	145,510	145,510	145,510
Sewer Fund	96,453	100,512	116,602	116,602	116,602
Sewer Fund - Treatment Plant	54,508	61,089	73,469	73,469	73,469
Airport Fund	49,370	58,383	59,418	59,418	59,418
Solid Waste Fund	107,332	112,040	126,199	126,199	126,199
Juvenile Detention Home	14,578	17,353	19,770	19,770	19,770
Interest Earnings	32,787	35,000	35,000	35,000	35,000
Miscellaneous	1,250	0	0	0	0
Subrogation	14,358	25,000	25,000	25,000	25,000
TOTAL REVENUES	\$1,046,611	\$1,103,834	\$1,248,768	\$1,210,728	\$1,210,728
EXPENDITURES					
<i>Salaries</i>	\$131,990	\$134,109	\$151,673	\$149,657	\$149,657
<i>Employee Benefits</i>	43,931	47,695	57,765	56,459	56,459
<i>Contractual Services</i>					
Maintenance and Repair	0	1,300	1,300	1,300	1,300
Software	990	0	0	0	0
Temporary Services	901	0	0	0	0
Miscellaneous Contractual Services	1,833	16,050	16,050	16,050	16,050
<i>Internal Services</i>					
Fleet Services	3,197	2,967	3,798	3,798	3,798
<i>Other Charges</i>					
Supplies and Materials	4,398	10,153	9,344	9,344	9,344
Travel and Training	1,870	6,546	6,546	6,546	6,546
Telecommunications	799	1,400	1,296	1,296	1,296
Postage and Mailing	398	800	1,050	1,050	1,050
Dues & Memberships	1,285	2,145	2,145	2,145	2,145
Rental & Leases	0	0	0	495	495
<i>Capital Outlays</i>	729	0	0	0	0
SUB-TOTAL OPERATING EXPENDITURES	\$192,322	\$223,165	\$250,967	\$248,140	\$248,140
Insurance	452,963	669,596	665,673	627,633	627,633
Worker's Comp Insurance	65,882	0	74,955	74,955	74,955
Claims	150,561	150,000	200,000	200,000	200,000
TOTAL INSURANCE AND CLAIMS	\$669,407	\$819,596	\$940,628	\$902,588	\$902,588
TOTAL EXPENDITURES	\$861,728	\$1,042,761	\$1,191,595	\$1,150,728	\$1,150,728
ENDING FUNDS	\$2,053,318	\$2,039,518	\$2,166,083	\$2,168,910	\$2,168,910

**Risk Management Fund Budget Description**

The Department Requested FY 2007 Risk Management Fund budget of \$940,628 represents a 13% increase of \$121,032 from the Adopted FY 2006 budget of \$819,596.

Significant changes introduced in the Department Requested FY 2007 budget include:

- \$27,634 increase in Salaries and Employee Benefits reflecting FY 2006 compensation adjustments, increased insurance premiums and the end of the life insurance premium holiday.

Major items requested not proposed by the City Manager for funding include:

- \$38,080 reduction in insurance premiums due to a change in deductibles carried by the City.

The Proposed FY 2007 Risk Management Fund budget was adopted by City Council without changes.

Risk Management Fund Performance Measures

Goal 1: Ensure safe working environment for all City employees

Objective: Reduce safety and loss control hazards within City-owned buildings and at construction worksites

Performance Measure:	Projected FY 2005	Actual FY 2005	Target FY 2006	Projected FY 2007
Annually inspect the 170+ City-owned properties and conduct random worksite inspections (average of 20 per month). Report findings departmentally with recommendations within 30 days after inspection.	80%	50%	100%	100%

Goal 2: Develop a format to identify and track all employee injury incidents by department and submit monthly reports on these numbers. A quarterly summary will be submitted to management indicating possible trends and offering suggestions for corrective actions.

Objective: Reduction of workers' compensation injuries.

Performance Measure:	Projected FY 2005	Actual FY 2005	Target FY 2006	Projected FY 2007
Generate quarterly departmental employee injury reports (# of employee injuries per year)	100%	50%	100%	100%

Goal 3: Effective claims resolution

Objective: Resolve claims for and against the City in an equitable and timely manner

Performance Measure:	Projected FY 2005	Actual FY 2005	Target FY 2006	Projected FY 2007
Number of claims incurred vs. resolved:				
• 110 estimated claims – 98 resolved in FY05 (includes liability claims against the City)	89%	90%	100%	100%
• 85 estimated subrogation claims – 78 resolved in FY05 (includes subrogation claims on behalf of the City)	93%	95%	100%	100%



Special Welfare Fund. Accounts for monies received by Social Services to be used for those persons in the custody of the City and those receiving public assistance. The funds received are Christmas donations for children in the City's custody as well as restitution payments made by individuals who received public assistance for food stamps and fuel. Those monies are not part of the locality's reimbursements for regular program and administrative costs incurred by the City in delivering services to the citizens. Also, funds are received from the Health Department for pre-screening of clients by Social Workers. These funds are used for various Social Services expenses.

	Actual FY 2005	Adopted FY 2006	Department Requested FY 2007	Manager's Proposed FY 2007	Adopted FY 2007
FUND SUMMARY					
BEGINNING FUNDS	\$36,324	\$36,324	\$44,910	\$44,910	\$44,910
REVENUES					
Donations and Restitutions	\$63,896	\$66,589	\$14,700	\$14,700	\$14,700
Interest	781	600	1,200	1,200	1,200
Revenue from the Commonwealth	8,046	2,250	8,000	8,000	8,000
Revenue from Federal Government	0	2,250			
TOTAL REVENUES	\$72,724	\$71,689	\$23,900	\$23,900	\$23,900
EXPENDITURES					
Christmas Fund	\$2,301	\$2,100	\$3,500	\$3,500	\$3,500
Special Items Program	319	375	400	400	400
Supplemental Security Income	58,777	60,000	5,000	5,000	5,000
Food Stamps Restitution	2,238	3,164	4,500	4,500	4,500
Interest /Fiscal Relief	0	600	1,200	1,200	1,200
Fuel Restitution	446	150	500	500	500
Miscellaneous Other Expenses	0	5,300	8,000	8,000	8,000
Welfare Advisory Board	57	0	800	800	800
TOTAL EXPENDITURES	\$64,137	\$71,689	\$23,900	\$23,900	\$23,900
ENDING FUNDS	\$44,910	\$36,324	\$44,910	\$44,910	\$44,910

Special Welfare Fund Budget Description

The Department Requested FY 2007 Special Welfare Fund budget of \$23,900 represents a 66.7% decrease of \$47,789 as compared to the Adopted FY 2006 of \$71,689.

Significant change introduced in the Department Requested FY 2007 budget:

- \$51,889 decrease in Supplemental Security Income.

All items requested are proposed for funding by the City Manager.

The Proposed FY 2007 Special Welfare Fund budget was adopted by City Council without changes.



Stadium Fund. Supports the operations and maintenance of Lynchburg City Stadium and Calvin Falwell Field per the Memorandum of Understanding updated December 2005.

	Actual FY 2005	Adopted FY 2006	Department Requested FY 2007	Manager's Proposed FY 2007	Adopted FY 2007
FUND SUMMARY					
BEGINNING FUNDS	\$ 507,311	\$ 231,759	\$ 217,234	\$ 217,234	\$ 217,234
Revenues					
Charges for Services					
Meals tax	\$ 19,245	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Sales Tax	2,618	6,000	6,000	6,000	6,000
Property Rental	0	10,000	10,000	10,000	10,000
Advertising	259,038	298,000	305,000	305,000	305,000
Skybox Rental	108,324	110,000	87,000	87,000	87,000
Concessions	401,985	425,000	462,000	462,000	462,000
Admissions	253,234	291,000	311,000	311,000	311,000
Merchandise	69,890	77,000	84,000	84,000	84,000
Special Promotions	81,423	74,000	85,000	85,000	85,000
Miscellaneous Revenues	123,019	96,000	111,000	111,000	111,000
Fundraising	49,054	0	0	0	0
Interest	7,150	3,000	3,000	3,000	3,000
Bond Sale proceeds	322,944	0	0	0	0
Total Revenues	\$ 1,697,924	\$ 1,420,000	\$ 1,494,000	\$ 1,494,000	\$ 1,494,000
Transfers In					
General Fund	\$ 196,511	\$ 156,971	\$ 152,350	\$ 152,350	\$ 152,350
Total Transfers	\$ 196,511	\$ 156,971	\$ 152,350	\$ 152,350	\$ 152,350
Total Revenues and Transfers	\$ 1,894,435	\$ 1,576,971	\$ 1,646,350	\$ 1,646,350	\$ 1,646,350
Expenditures					
Operating-Departmental	\$ 77,406	\$ 84,005	\$ 100,935	\$ 100,935	\$ 100,935
Operating-Non-Departmental	1,146,403	1,220,800	1,315,000	1,315,000	1,315,000
Debt Service					
City's Portion	68,483	50,272	51,415	51,415	51,415
Stadium's Portion	99,444	155,064	158,499	158,499	158,499
Bond Refunding	322,944	0	0	0	
Capital Outlay	18,938	20,000	0	0	0
Transfer to City Capital Projects Fund (Skyboxes)	300,000	0	31,000	31,000	31,000
Transfer to City Capital Projects Fund (Pay-as-you-go)	0	110,724	0	0	0
Total Expenditures	\$ 2,033,618	\$ 1,640,865	\$ 1,656,849	\$ 1,656,849	\$ 1,656,849
Ending Funds	\$ 368,128	\$ 167,865	\$ 206,735	\$ 206,735	\$ 206,735



Stadium Fund Budget Description

The Department Requested FY 2007 Stadium Fund budget of \$1,656,849 represents a 1.0% increase of \$15,984 as compared to the Adopted FY 2006 budget of \$1,640,865.

Significant change introduced in the Department Requested FY 2007 budget:

- \$111,130 increase in operating expenses primarily due to a scheduled increase in debt service and an increase in LBC, Inc. operating costs.
- \$79,724 decrease in transfers to the City Capital Projects Fund.
- \$20,000 decrease in Capital Outlay.

All items requested are proposed for funding by the City Manager.

The Proposed FY 2007 Stadium Fund budget was adopted by City Council without changes.



Technology Fund. This fund provides for the ongoing replacement and enhancement of the City's technology infrastructure.

	Actual FY 2005	Adopted FY 2006	Department Requested FY 2007	Manager's Proposed FY 2007	Adopted FY 2007
FUND SUMMARY					
BEGINNING FUNDS	\$872,542	\$846,527	\$574,479	\$574,479	\$574,479
REVENUES					
Use of Money and Property	\$24,646	\$10,000	\$12,000	12,000	12,000
Miscellaneous Revenue	37,786	15,148	0	0	0
Transfer from General Fund	761,727	421,138	587,966	587,966	587,966
TOTAL REVENUES	\$824,159	\$446,286	\$599,966	\$599,966	\$599,966
EXPENDITURES					
<i>Contractual Services</i>					
Maintenance and Repair	10,915	21,000	83,084	155,928	155,928
Printing and Binding	1,133	0	0	0	0
Advertising and Public Relations	878	0	0	0	0
Miscellaneous Contractual Services	100,871	368,000	187,000	121,250	121,250
<i>Other Charges</i>					
Supplies and Materials	22,933	79,000	292,000	287,000	287,000
Travel and Training	6,033	0	0	0	0
<i>Capital Outlay</i>	124,743	183,000	100,000	100,000	100,000
<i>Transfer to General Fund</i>	25,000	0	0	0	0
TOTAL EXPENDITURES	\$292,506	\$651,000	\$662,084	\$664,178	\$664,178
ENDING FUNDS	\$1,404,195	\$641,813	\$512,361	\$510,267	\$510,267

Technology Fund Budget Description

The Department Requested FY 2007 Technology Fund budget of \$662,084 represents a 1.7% percent increase of \$11,084 as compared to the Adopted FY 2006 budget of \$651,000.

Significant changes introduced in the Department Requested FY 2007 budget include:

- \$62,084 increase in Maintenance and Repair reflecting expenses that were shifted from the General Fund.
- \$83,000 decrease in Capital Outlay.

Major items requested not proposed for funding by the City Manager include:

- \$69,690 in Contractual Services and Other Charges for an Automated Vehicle Locator System.
- \$10,000 in Contractual Services – Maintenance and Repair for IT Systems consulting for eGovt.

Major items proposed by the City Manager for funding not requested in the original department submission:

- ✦ \$81,784 in Contractual Services – Maintenance and Repair reflecting additional hardware maintenance expenses shifted from the General Fund.

The Proposed FY 2007 Technology Fund budget was adopted by City Council without changes.